

PodRunner™ Unpacking Instructions



We ship the PodRunner™ to you in its “gear up” or “skid load” position to maximize the load stability and reduce damage to your PodRunner™ in transit. The following procedures will allow you to remove the PodRunner™ from the shipping skid after all packaging and straps have been removed. Typically, removal from the skid should take only 10-15 minutes if all of the required materials are present. Though these procedures will allow one person to unload the PodRunner™ from the skid, we highly recommend two or more people if possible.



STOP!



READ THESE WARNINGS BEFORE REMOVING YOUR PODRUNNER™ FROM THE SHIPPING PALLET

You **MUST** fully read through the procedures below **BEFORE** attempting to remove your PodRunner™ from the shipping skid. Serious injury or damage to your PodRunner™ could occur!

Unpacking the PodRunner™



DO NOT attempt to unload the PodRunner™ on a surface that is un-level or on an incline. Find a flat surface to work on before you begin this process!

Your PodRunner™ could have arrived to you either in a wooden crate or covered in a cardboard shroud. Remove the crate or shroud and carefully remove the foam packaging surrounding your PodRunner™. After all of the foam and stretch wrap have been removed, inspect the unit for damage. With diagonal or banding cutters, carefully cut the two bands securing the PodRunner™ to the shipping skid.

 Use caution when cutting the banding that secures the PodRunner™ to the skid. The tension on the banding will cause it to quickly spring back with significant force as soon as it is cut. We highly recommend using gloves and eye protection when cutting the banding to reduce the potential for cuts.

After the banding and edge protectors have been removed, you are ready to use one of the methods below to remove the PodRunner™ from the shipping skid.

Raising the PodRunner™

Your PodRunner™ has been designed to be raised or lowered with either the lifting handle or a 3/4" socket attached to a socket wrench. Upon arrival, the lifting handle cannot be used until the upper frame assembly has been elevated approximately 12" from the shipping skid. Pull the pin at the base of the lifting handle and make certain the handle spins freely. Attaching the 3/4" socket to the lifting handle nut (under the blue bumper) with a socket wrench, turn the screw clockwise until the upper frame begins to lift. After you have raised the upper frame assembly high enough to engage the lifting handle, re-insert the pin back through the handle. Be certain the pin passes through the hole in the lock plate immediately behind the handle. Continue cranking the handle clockwise until you are able to raise the PodRunner™ high enough to accomplish the method you have chosen to use for skid removal.

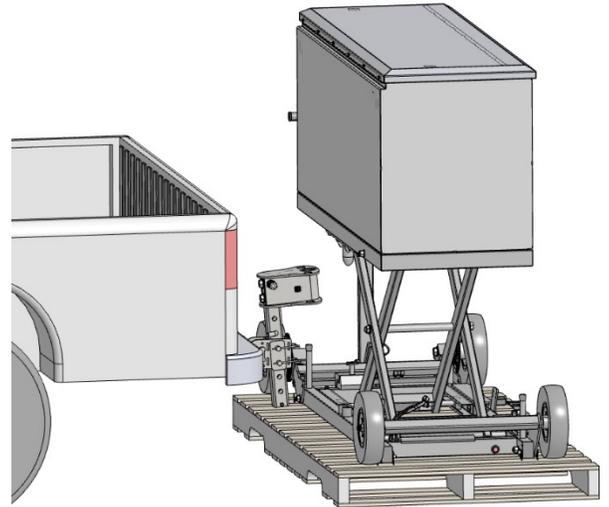
Please note:

Your PodRunner™ can be heavy depending on its configuration. When the PodRunner™ is fully lowered it will take a bit of effort to turn the lift handle to start lifting the PodRunner™. This is because the angle of the scissor lift is at its flattest and the handle is at minimum mechanical advantage. Once the PodRunner™ elevates an inch or two the effort to turn the handle drops off considerably.

Method 1: Hitch Receiver

The first method will require the use of a vehicle with an empty hitch receiver.

1. Operate the lift handle until the PodRunner™ is high enough to remove the hitch adapter from its cradle in the lower frame.
2. Install the hitch adapter into the vehicle receiver and pin. Lift and set the pin receiver to the “load” position.
3. Carefully raise the PodRunner™ until the mounting pin is higher than the Hitch Adapter



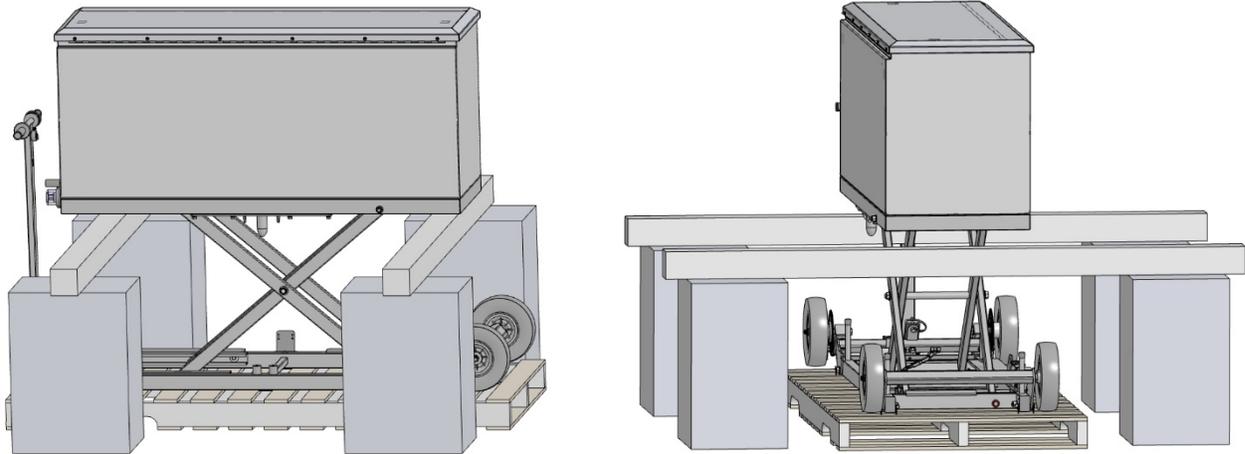
⚠ WARNING: You are decreasing stability. Make sure everything is level and assign someone to stabilize the PodRunner™ if necessary.

4. CAREFULLY back the vehicle until the pin receiver hole is located below the vertical pin. You will need to set the height of the pin receiver so it is just below the vertical pin.

⚠ WARNING: If you hit the pin or PodRunner™ with the vehicle you may knock it over causing damage and/or great bodily injury.

5. Lower the PodRunner™ until the pin is seated and some weight has transferred to the vehicle. Push (rock) the PodRunner™ toward the vehicle until the PitchLok™ pins drop into their slots.
6. Continue to operate the lift handle to pull the lower frame assembly up. At this point you should be able to remove the skid.
7. Raise the lower frame high enough until you have clearance to rotate the wheels down and pin them. Please read the owner's manual on how to do this. The steering end manipulation can be a bit confusing the first time you do this.
8. Lower the PodRunner™ wheels back to the ground and continue to operate the lift handle until the PodRunner™ uncouples from the hitch adapter. You may now reconfigure and use the PodRunner™ per the owner's manual.

Method 2: Outrigger



The second method will require our included unloading beams (on the sides of the pallet) and milk crates or some other equivalent platform 12" or taller which can be used to **safely support the weight** of the elevated PodRunner™ while lowering the landing gear.

1. Operate the lift handle until the gap between the bottom of upper frame and the top of the lower frame is approximately 18".

⚠ WARNING: *You are decreasing stability as you raise the platform. Make sure everything is level and assign someone to stabilize the PodRunner™ if necessary.*

2. Slide the unloading beams under the upper frame and position the milk crates or other support items under the beams so that the weight of the upper frame and Pod will be supported when you lift the lower frame off the ground.
3. Lower the PodRunner™ until the weight of the PodRunner™ is supported by the unloading beams.

⚠ WARNING: *Check to make sure the PodRunner™ is stable and will not fall during the next steps. If in doubt, go back to step 1 and repeat the process until the platform is stable.*

4. Continue to operate the lift handle to pull the lower frame assembly up. At this point you should be able to remove the skid.
5. Raise the lower frame high enough until you have clearance to rotate the wheels down and pin them. Please read the owner's manual on how to do this. The steering end manipulation can be a bit confusing the first time you do this.
6. Lower the PodRunner™ wheels back to the ground and continue to operate the lift handle until the weight of the PodRunner™ is off of the unloading beams. You may now reconfigure and use the PodRunner™ per the owner's manual.